



Mike Gonzalez  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

STEPHEN BAUMAN  
District 1

ROCKY MULLEN  
District 2

CLINT DIDIER  
District 3

**AGENDA**  
**Regular Board Meeting**  
**Wednesday, January 10<sup>th</sup>, 2024**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

Join our live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

**\*Public Comment** is an opportunity for members of the public to inform the governing body about their views (a comment). **Verbal assault, threats, abusive, racial, or sexually demeaning language will not be tolerated.** The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any Commissioners, you are welcome to contact them outside of the meeting time. Please note that all comments are limited to 3 minutes. (In person or by phone at **509-546-5859** during meetings, or by email to [taalvarez@franklincountywa.gov](mailto:taalvarez@franklincountywa.gov) (must be received before noon on Mondays or will be held until the next available meeting)).

**9:00 a.m. Call to Order and Pledge of Allegiance**

**Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)**

**Appoint New Franklin County Commissioner Chair**

**Public Comment** \* *see comment listed above*

**Approval of Consent Agenda**

- |                               |   |
|-------------------------------|---|
| <b>1. Resolution 2024-008</b> | <b>Retention Incentive Repayment Policy 12/29/23</b>                              |
| <b>2. Resolution 2024-009</b> | <b>Agreement between Franklin County and City of Kahlotus for Law Enforcement</b> |
| <b>3. Resolution 2024-010</b> | <b>P-Card Policy Update</b>   |

4. Resolution 2024-011      **Personal Service Contract Amendment No. 1 with Connections Consulting MA LLC**
5. Resolution 2024-012      **Fikes Northwest Corp. Personal Service Contract Amendment No. 2**

### **Regular Items of Business**

- A. **.09 Committee Recommendations- *Presented by Stephan McFadden, Port of Pasco Director of Economic & Development***
  - **.09 Fund Committee Recommendation Memo.**
  - **Foster Garvey Bond Analysis.**
  - **Bond Analysis Graph.**
  - **WA State Legislature's Substitute House Bill 1267 extending the .09 program through 2054.**
- B. **Resolution 2024-013 Code of Conduct- *Presented by Mike Gonzalez, Franklin County Administrator***
- C. **Resolution 2024-014 Fire District No.2 ARPA Funding- *Presented by Shirley Jones, Project Analyst***
- D. **Resolution 2024-015 Creation of Franklin County Commissioner VEBA Voting Group- *Presented by Mike Gonzalez, Franklin County Administrator***
- E. **Citizen Advisory Committee on County Code standardization and efficiency review- *Presented by Mike Gonzalez, Franklin County Administrator***

### **Commissioner/Administrator Updates**

**Public Comment** \* *see comment listed above*

### **Administration Office Business**

### **Executive Session**

### **Adjourn**

# Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED:	PREPARED BY: Ana Delgado
MEETING DATE REQUESTED: 3/6/2024	PRESENTED BY:
ITEM:	
SUBJECT: Regular Meeting Minutes for January 10, 2024	
FISCAL IMPACT:	
BACKGROUND:	
RECOMMENDATION:	
COORDINATION:	
ATTACHMENTS: (Documents you are submitting to the Board) None	
HANDLING/ ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf)	



Mike Gonzalez, Administrator



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
JANUARY 10, 2024

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of the meeting is available on the Franklin County website or upon request.

## **9:00 a.m. Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m. in the Commissioners' Meeting Room in the Franklin County Courthouse at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Temp Rocky Mullen, and Commissioner Stephen Bauman are present.

9:01 a.m. **Commissioner Didier moved to make a motion to amend the agenda schedule of the first order of business to appoint the new Franklin County Commissioner Chair, Commissioner Mullen Second. Commissioner Didier carried out the motion. Votes all in favor 3-0**

9:01 a.m. **Appoint New Franklin County Commissioner Chair and Chair Pro Temp.**

**Commissioner Didier moved to make a motion to appoint Commissioner Mullen as the new Franklin County Commissioner Chair, Commissioner Bauman Seconded. Commissioner Didier carried out the motion. Votes all in favor 3-0**

**Commissioner Bauman moved to make a motion to appoint Commissioner Didier as the Chair Pro Temp, Commissioner Mullen Seconded. Commissioner Didier carried out the motion without discussion. Votes all in favor 3-0**

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# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
JANUARY 10, 2024

## 9:02 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

01/10/2024

### Franklin County Commissioners:

Vouchers audited and certified by the auditing officer, by RCW 42.24.080, expense reimbursement claims.  
Action: As of this date, 01/10/2024

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00401550 - 00401576	\$93,177.43
EFT Check Numbers:	00001721 - 00001724	\$14,993.50
		<u>\$108,110.93</u>

### Fund Expenditures

	Amount Issued
CURRENT EXPENSE	\$82,589.70
CRIME VICTIMS WITNESS	\$13,594.13
COURTHOUSE FACILITATOR	\$937.50
CAPITAL PROJECTS FUND	\$5,000.00
FRANKLIN COUNTY RV PARK	\$2,415.60
INSURANCE CLAIMS FUND	\$3,574.00

In the amount of: \$108,110.93

The motion was seconded by: Mul

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Matt Barton

The attached vouchers have been approved by Auditor or Deputy:  
Matt Barton

Vouchers Audited By:  
Alexis Finke

[www.FranklinCountyWA.gov/auditor](http://www.FranklinCountyWA.gov/auditor)

- ❖ **Commissioner Didier moved to approve fund expenditures audited and certified by the auditing officer for warrants prepared for the week of January 10, 2024, for payments totaling \$108,110.93, and Commissioner Mullen carried the motion. Votes all in favor 3-0.**



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
JANUARY 10, 2024

**9:03 a.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

January 10, 2024

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4  
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 10, 2024  
moves that the following warrants be approved for payment

FUND	WARRANT	AMOUNT
Salary Clearing Payroll:		
Net Payroll Checks	00401463-00401468	\$ 2,890.21
Net EFT Payroll Checks	00052336-00052811	\$ 588,336.28
Deduction and Contribution Checks	00401475-00401490	\$ 254,525.45
A/P EFT	00001720	\$ 356,758.03
	Total	\$ 1,182,509.97
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00052333-00052335	\$ 6,355.23
Deduction and Contribution Checks	00401469-00401474	\$ 4,182.10
	Total	\$ 10,537.33
Grand Total All Payrolls		\$ 1,193,047.30

In the total amount of \$1,193,047.30

The motion was seconded by [Signature] and passed by a vote of 3 to 0

[Signature]  
The attached payroll has been approved by Matt Beaton

[Signature]  
Payroll Prepared by Paola Mendoza

- ❖ **Commissioner Didier moved to Approval Salary Clearing and Emergency Management Payroll audited and certified by the auditing officer for warrants prepared for the week of January 10, 2024, for payment totaling \$1,193,047.30 Commissioner Bauman seconded, and Commissioner Mullen carried the motion. Votes all in favor 3-0.**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
JANUARY 10, 2024

9:04 a.m. **Public Comment**

- **Jim Raymond**

9:08 a.m. **Approval of Consent Agenda**

1. **Resolution 2024-008** Retention Incentive Repayment Policy 12/29/23
2. **Resolution 2024-009** Agreement between Franklin County and the City of Kahlotus for Law Enforcement
3. **Resolution 2024-010** P-Card Policy Update
4. **Resolution 2024-011** Personal Services Contract Amendment No. 1 with Connections Consulting MA LLC
5. **Resolution 2024-012** Fikes Northwest Corp. Personal Service Contract Amendment No.2

- ❖ *Commissioner Didier moved to approve the Consent Agenda one through five as presented. Commissioner Bauman seconded. Commissioner Mullen carried out the motion with no discussion. Votes all in favor 3-0.*

9:08 a.m. **Regular Business**

- A. **.09 Committee Recommendations** - Presented by Stephen McFadden, Port of Pasco Director of Economic & Development.

- **.09 Fund Committee Recommendations Memo.**
- **Foster Garvey Bond Analysis.**
- **Bond Analysis Graph.**
- **WA State Legislature's Substitute House Bill 1267 Extending the .09 program through 2054.**

- ❖ *Commissioners provided questions and input within the subject presentations, and answers were provided to the commissioners. No questions were pending.*

**9:22 am**

- B. **Resolution 2024-013** Code of Conduct – Presented by Mike Gonzalez, Franklin County Administrator

Code of Conduct guidelines to help maintain posture during the County Commissioners Meetings. Mr. Sant Franklin County, Legal Prosecutor Attorney, provided a word of caution.

- ❖ *Discussion-Commissioner Didier's discussion, the code of conduct provides a point of order and recognizes Robert's Rules order as a guideline. However, we do not adhere to them. Part of the rules allows two other commissioners' members to overrule a chairman, which is unruly.*

- ❖ *Commissioner Mullen moved the motion, and Commissioner Didier moved to approve Resolution 2023-013 Code of Conduct. Commissioner Bauman seconded, and Commissioner Mullen carried out the motion with discussion. Votes all in favor 3-0*





# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
JANUARY 10, 2024

9:57 a.m.

C. **Resolution 2024- 014 Fire District No.2 ARPA Funding** - *Presented by Shirley Jones, Project Analyst*

- ❖ *Commissioner Bauman moved to approve Resolution 2024-014 Fire District No.2 ARPA Funding, Commissioner Didier seconded, and Commissioner Mullen made the motion without discussion. Votes all in favor 3-0*

10:07 a.m.

D. **Resolution 2024- 015 Creation of Franklin County Commissioner VEBA Voting Group** –  
*Presented by Mike Gonzalez, Franklin County Administrator*

- ❖ *Commissioner Mullen entertained a motion. Commissioner Didier moved to approve Resolution 2024-015 Creation of the Franklin County Commissioner VEBA Voting Group, Commissioner Bauman seconded, and Commissioner Mullen carried out the motion without discussion. Votes all in favor 3-0*

10:20 a.m.

E. **Citizen Advisory Committee on County Code standardization and efficiency review** -  
*Presented by Mike Gonzalez, Franklin County Administrator*

- ❖ *Commissioners provided questions and input within the subject presentations, and answers were delivered to the commissioners. No questions were pending.*

10:33 a.m. Commissioner/Administrator Updates

Franklin County Administrator Mike Gonzalez

- Congratulate Commissioner Mullen and Commissioner Bauman.
- Establishing goals with head departments
- Working on the Consort study

10:33 a.m. Franklin County Commission Bauman

- Attending Commissioner Meeting
- Met with Department Heads
- Studying the travel policy
- Met with Public Works Director

10:36 a.m. Franklin County Commissioner Didier

- Complete assignments done on the agenda.
- Expressed appreciation to the Road Department for clearing out the snow.





**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
JANUARY 10, 2024**

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**10:39a.m Franklin County Commissioner Mullen**

- Reviewing the Travel Policy
- Assist with concerns on the HAPO Center.

**10:39 a.m. Public Comment**

- Sean Sant- Prosecutor Attorney
- Conner- Sheriff's Commander
- Curtis- Coroner
- Male

**10:46 a.m. Administration Office Business**

- Communication about participating on Commissioner Boards

**Elected and Department Head Business**

- Sean Sant- Prosecutor Attorney
- Conner- Sheriff's Commander
- Curtis- Coroner

**Public Comment**


- None

**10:53 a.m. Executive Session**

- Mr. Gonzalez called an executive session on RCW 42.30.11.0 Section One under Section I Potential Litigation, Executive Session for fifteen minutes.

**11:27 a.m. Adjourn**

With no further business for the good of the County, Commissioner Mullen adjourned the meeting.

 Chair  
 Clerk of the Board  
Date 3-6-24